HEADQUARTERS

Edward W. Thompson Post No. 49

American Legion, Michigan Department

129 MICHIGAN AVENUE
SOUTH HAVEN, MICHIGAN 49090
(269) 637-6817

BOARD MEETING MINUTES 25 Feb 2016

Date; 25, February, 2016
Meeting called to order; 18:13
Moment of Silence for the 6 victims of this week's shooting in Kalamazoo
***Roll Call;** Chairman – Kevin Ferguson, 1st Vice – Mike Kinney, 2nd Vice, Jed Fail, Ladies Auxiliary – Billie Coone, S.A.L. Rep. - Steve Hamilton, Bar Manager - Angela Smith. Also present, Member - Jim Montgomery, guest/member - Chicago Mike Slotnick, S.A.L. Commander – Ben Newton. Absent was Finance Officer – Charles Aubrey, Board Member – Pat Sullivan, and 2nd Vice - Bobby Heavin,
A quorum was made
In the absence of a post Adjutant, S.A.L. Adjutant, Steve Hamilton was asked to take minutes. He informed everyone that the meeting was being recorded to no objections.
***Review of minutes from previous meeting;** No discussion. Motion, Jed. Support, Steve. All in favor
***Finance Officer's report;** Kevin gave the report provided through an email by Finance Officer, Charles Aubrey. No other discussion. Motion 'subject to audit'. Jed Fail. Support, Steve, All in favor
***Kitchen Manager's report;** Kitchen is to be cleaned before 'breakfast season' begins. Nothing more to report
***Bar Manager's Report;** Angie reported communication has improved between bartenders and planning has begun for St. Patty's Day. An event request form will be filled out with a request for this event. A charitable gaming license will be required in order to do a 50/50 drawing.
***Old Business;** 1) C.O.B. Kevin and 1st Vice Mike, spoke with Angie regarding allegations of her poor performance as Bar Manager. She was given a letter to that effect. She wishes to address the Board.
2) Post Commander, Mike Kinney discussed a donation to the Flint American Legion for the current water crisis. Jim Montgomery expressed his disapproval. This issue will be discussed at the next membership meeting before any check is to be written.
3) Steve provided a quote of $600.00 for the replacement of the clubroom windows that have failed. The quote will be provided at the next membership meeting.

Contractor Mike Riston is looking at the cooler doors. We (someone at the post) can repair the hinges on the ladies room door at little to no cost.

***New Business;** 1) 1st Vice Mike Kinney suggested perhaps Post Finance Officer has taken membership records, cards and some dues money home. It was agreed that these records should remain at the post at all times.

2) Jed suggested a sign-up sheet be placed at the post for volunteers to serve on the Honor Guard. Our current efforts are weak, disrespectful and need great improvement. The Board agreed and approved the use of the signup sheet. Commander Kinney has made contact with the Commander of the Bangor American Legion for an amalgamation of the two posts. We must make an effort to provide burial with honors to **ALL** deceased veterans.

3) The post needs a new vacuum cleaner. Mr. Fall will donate a used but newer vacuum.

4) Carpet cleaning has been quoted by two companies, the best quote being by Stanley Steamer for $196.00. This amount is approved by the Board and will be scheduled by Ben. The cleaning should be scheduled to not interfere with regular bar hours. If necessary, some sections of the clubhouse can be blocked off while the carpet is drying.

5) Member Mike Slotnick (Chicago Mike) brought charges against Member James Bartel for his actions including spreading slanderous lies, insults and on one occasion, a physical assault upon Mr. Slotnick. Kevin will contact Mr. Bartel for his opportunity to come before the Board to answer these charges. A special Board meeting will be called to address this issue.

6) Kevin stated according to Finance Officer, Charles Aubrey, 9 members have written checks for membership with non-sufficient funds. We have a policy in place of charging a service fee of $25.00 for NSF. Steve will draft a letter to this effect for Post Commander, Mike Kinney's and Finance Officer, Charles Aubrey's approval.

7) Kevin suggested we adjust the winter rates for hall rentals. It was established that the hall has not been rented since September and a lower rate might bring in some revenue during the slow season. The Board approved to lower the hall rental to $300.00 for 'winter hours' from November 1st until March 31st. All other fees will apply as usual. In addition, if the party requires a bartender, we will charge the regular rate of $100.00 which, as incentive to our bartender, will ***all*** go directly to the bartender working the party.

8) C.O.B. Kevin suggested we consider hiring another bartender but the Board decided to wait for another month to discuss this possibility as Steve can fill in, in the event of an emergency. A cash bag must be available for him if this occurs in addition to a pull-tab bag.

9) C.O.B. Kevin reported the club made $3,763.00 on Ice-Breaker weekend. A big 'Thank you' goes to Chrissy Till for her efforts in making the chili for the cook-off. Post 49 took third place. Also, two cash registers were used and seemed to make things easier for our bartenders. Two cash registers will be used in the future during busy events.

10) Jed requested 5/8 oz pourers in all liquor bottles. This way the bartender can pour two full pours in every drink. This will total an even and fair 1 ¼ oz in every drink. Steve will provide the website and information to Bar Manager Angie to research and order these pourers.
11) Bret and Bridget must get TAM certified a.s.a.p. Angie needs to be re-certified also. Angie will look into this.
12) Angie has looked into calendars for post 49. She provided samples for the Board to consider. It is too late for 2016 but it is something we could sell for 2017. S.A.L. member Roger Bush can provide these calendars for as little as .43/each.

Angie discussed her write-ups and feels using the proper chain-of-command, Terry should have come to her with her grievances instead of going to the Board. In addition, Angie called most of these write-ups "bullshit". She offered to address these issues individually and to provide her report at the next meeting.
There should be an effort to eliminate the seldom used stock of beers and liquors. This can be done by continuing to run drink specials. Angie will provide a list of these items at next month's meeting for further consideration.
Angie should still provide a job description for a bar manager, once approved, it will be used in the employee handbook.

Meeting adjourned; 21:22

Respectfully submitted,

Steve Hamilton, S.A.L. Adjutant